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Minutes	
Title of Meeting:	PUBLIC Rotherham Place Board: Partnership Business
Time of Meeting:	9.00am – 10.00am
Date of Meeting:	Wednesday 14 September 2022
Venue:	Elm Room, Oak House, Bramley, S66 1YY
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
Apologies:	Pearse Butler, Chair, NHS South Yorkshire ICB Richard Jenkins, Chief Executive, TRFT Suzanne Joyner, Director of Children's Services, RMBC Sharon Kemp, Chief Executive, RMBC Ian Spicer, Strategic Director of Adult Care, RMBC Neil Thorman, Primary Care Rep, Rotherham Primary Care Leadership Group
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.
Quoracy:	Confirmed as quorate.

Members Present:

Chris Edwards (**CE**), (Chair), Executive Place Director – Rotherham Place, NHS South Yorkshire Integrated Care Board (ICB)

Ben Anderson (**BA**), Director of Public Health, Rotherham Metropolitan Borough Council

Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham

Kathryn Singh (**KS**), Chief Executive, Rotherham, Doncaster & South Humber NHS Foundation Trust

Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

Participants:

Ian Atkinson (**IA**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB

Sue Cassin (**SC**), Chief Nurse - Rotherham, NHS South Yorkshire ICB

Wendy Allott (**WA**), Chief Finance Officer – Rotherham, NHS South Yorkshire ICB

Dr Jason Page (**JP**), Medical Director, NHS South Yorkshire ICB

Cllr David Roche (**DR**), Joint Chair of Health and Wellbeing Board, Rotherham Metropolitan Borough Council

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB

Gordon Laidlaw (**GL**), Head of Communications - Rotherham, NHS South Yorkshire ICB

Helen Sweaton (**HS**), Joint Assistant Director, CYP Commissioning, NHS South Yorkshire ICB/Rotherham Metropolitan Borough Council

Leanne Dudhill (**LD**), HR Business Partner, Rotherham Metropolitan Borough Council

Joanne Martin (**JM**), Senior Improvement Officer, NHS SY ICB

In Attendance:

Julie Thornton, Care Group Director, Rotherham, Doncaster & South Humber NHS Foundation Trust

Leonie Wieser, Policy Officer, Rotherham Metropolitan Borough Council

Wendy Commons, Support Officer, Rotherham Place, NHS SY ICB

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Item Number	Discussion Items
1	<p>Be The One Suicide Prevention Campaign</p>
<p>Following the recent passing of Her Majesty the Queen it had been decided to postpone the relaunch of Be the One. This item was deferred to the October Place Board.</p>	
2	<p>Public & Patient Questions</p>
<p>There were no questions.</p>	
3	<p>Public Health Update</p>
<p>BA advised that the rate being reported for the local sub region of Rotherham, Doncaster, North Lincolnshire & Northeast Lincolnshire for Covid is 1.6% or one in 65 people with rates being highest in older people. Rotherham hospital currently has around 25-30 patients with Covid.</p> <p>Vaccination programmes are being rolled out for Covid and flu.</p> <p>Flu and Norovirus activity in the area is low at the moment. A national decline is starting to be seen in Monkey Pox due to the vaccination programme and behavioural changes. The key issue has been the availability of the vaccine with on further stocks expected until next year. An intradermal method of administering the vaccine has now been introduced which has made more effective use of current stock.</p> <p>Members noted the update.</p>	
4	<p>Spotlight Presentation: Workforce and Organisational Development</p>
<p>LD advised that good partnership working and relationships are in place and a workforce plan has been developed that outlines all our planned joint activities and projects over the next 12 months. Learning from the recent health and social care recruitment event is being used to inform future events and the group's ambition for the future is to support young people and job seekers aiming for a career in health and social care.</p> <p>The key challenges are around connecting the wider health and social care workforce to Place, identifying truly transformational activities and opportunities and managing the ongoing pressures in relation to resource and capacity to support delivery across the Rotherham partnership.</p> <p>LD outlined the workforce and OD project plan for the next 12 months with a range of activities and projects to be delivered including hosting two events later this year, one a recruitment event with a local training provider and the other with the local employment advisory forum LEAF. However, key to delivery will be identifying the necessary resourcing and capacity needs to support ongoing delivery.</p> <p>IA acknowledged that the delivery of place priorities is important but that the biggest challenge across all transformation areas currently is workforce. It was recognised that the traditional methods used to recruit are no longer working and LD was asked if the group could advise Place Board what would be required to resource new and innovative approaches.</p> <p style="text-align: right;">Action: LD</p> <p>KS said that she was interested in understanding whether the enabling group membership reflected a balance of input around operational pressures and workforce</p>	

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expertise or whether we could commission new training by liaising with wider partners like, Health Education England.

LD advised that the membership currently includes a place-based role, who acts as 'connector' with other funding streams across South Yorkshire. However the post is fixed term and sustaining longer term and giving the stability of continuity is key to the group's work. Other partners like Job Centre Plus, Pathways etc are invited along when expertise is required. KS will review the RDaSH input into the Workforce and OD Group to ensure it's at the correct level.

CE thanked LD for the update and asked all partners to review and consider their current input into the Workforce and OD Enabling Group to determine whether there are other skills and expertise that could prove beneficial.

5	Spotlight Presentation: Vaccination Programme Update
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Jo Martin, Senior Improvement Manager gave a presentation on the vaccination programme reporting a positive position for Rotherham with Covid vaccinations so far this year. She outlined the plan for the rollout of the Autumn Covid boosters and the timeframe and approach for delivery to Rotherham residents and patient facing staff.

With regard to flu, the Australian trend that we normally follow to predict our winter wave indicates that it may be earlier this year. We are therefore pushing forward with the roll-out of the flu plans, however there are currently delays in the delivery of vaccine stock which are expected to be resolved in the next few weeks.

Following a query from BA, JM confirmed that the evergreen offer for a Covid vaccine is still being promoted and it is intended to use the vaccination van to visit communities where there has been low take up.

GL advised that messaging and encouraging people to come forward will be important. Work is taking place with communications colleagues across South Yorkshire to agree a co-ordinated approach. However, the practical details of where and when vaccinations are available will be key. This information will be delivered locally using a mix of digital messaging, media and direct invitations.

Members welcomed the plan and the approach being taken, thanked JM and asked that thanks are conveyed to all involved.

6	Safeguarding Accountability and Assessment Framework Briefing
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SC presented a briefing paper summarising the third NHS England safeguarding accountability and assurance framework (SAAF). This latest publication provides clarity around the roles, accountability and responsibilities relating to system working across ICBs, giving minimum standards and acknowledging the flexibility required to support professional practice and keep individuals and communities safe.

SC advised that requirements will be monitored via the quality dashboard and in a narrative report from the Quality & Safety Committee. Should there be a need to 'deep dive', a separate, more detailed report will be provided.

Members noted the guidance including the duties, roles, accountability and responsibilities outlined therein.

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7	Place Achievements (July period)
<p>Members received a range of achievements across all transformation groups. It is the intention that these will be presented to Place Board on a rolling basis.</p> <p>Place Board welcomed this approach and it was agreed that they will be shared with partners to take back into their own organisations to share and celebrate the good work done across Rotherham.</p> <p>GL will use these to look at how we can apply for awards and raise our profile.</p>	
8	Draft Minutes and Action Log from Public Place Board – 13 July 2022
<p>The minutes from the July meeting were agreed as a true and accurate record.</p> <p>The action log was reviewed and up to date. There were two outstanding actions:</p> <ol style="list-style-type: none"> 1. It was noted that we are awaiting the publication of the NHS SY Integrated Care Board Plan after which we will refresh the Rotherham Place Plan. 2. We are also awaiting the publication of the East Kent Maternity Services report after which our local communications group will work with TRFT communications colleagues to co-ordinate responses and give assurances to the public. 	
9	Communication to Partners
<ul style="list-style-type: none"> – Place Achievements report to be shared with Partners – Winter & Surge Plan will be communicated via the Urgent Care Group 	
10	Risks and Items for Escalation to Health and Wellbeing Board
<p>There were no risks or items to escalate from Place Board.</p> <p>DR advised that Rotherham Health & Wellbeing Board had nominated representatives to join the South Yorkshire Integrated Care Partnership Board that will be Chaired by the South Yorkshire Mayor, Oliver Coppard.</p> <p>All four South Yorkshire H&WB's have been asked for nominees and have liaised to ensure areas of interest covered are not duplicated. Names will be confirmed at the next Health & Wellbeing Board meeting.</p>	
11	Future Agenda Items:
<p>Future Agenda Items:</p> <ul style="list-style-type: none"> – Governance - Place Agreement & ToR sign off – CE (Oct) – Anchor Institutions – BA (Nov) – Health Inequalities Outcomes Framework - BA (Oct/Nov) – Neurodevelopmental Pathway – IA (Nov) – Health Checks – JP (Oct) – Cost of Living Update – (BA/IA) – Oct – Be the One Re Launch Video (GL) – Oct <p>Standing Items:</p> <ul style="list-style-type: none"> – Transformation and Enabling Group Updates – Achievements 	

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12	Date of Next Meeting
The next meeting is scheduled to take place on Wednesday 19 October 2022 in Elm Room, Oak House from 9.00am – 10.00am.	

Membership

Chris Edwards (Joint Chair)	Executive Place Director/ICB Deputy Chief Executive	NHS South Yorkshire Integrated Care Board
Sharon Kemp (Joint Chair)	Chief Executive	Rotherham Metropolitan Borough Council
Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Kathryn Singh	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDASH)
Goks Muthoo	Medial Director	Connect Healthcare Rotherham (GP Federation)
Dr Neil Thorman	Medical Director	Rotherham Primary Care Leadership Group

Participants

Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Ian Atkinson	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddiqui	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care, Housing and Public Health	Rotherham Metropolitan Borough Council
Suzanne Joyner	Director of Children's Services, RMBC	Rotherham Metropolitan Borough Council
Lydia George	Strategy and Delivery Lead	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust