

UNAPPROVED

| Minutes | |
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| Title of Meeting: | Rotherham Place Board: ICB Business |
| Time of Meeting: | 10.15 – 11.00am |
| Date of Meeting: | Wednesday 19 October 2022 |
| Venue: | Elm Room, Oak House, Bramley, S66 1YY |
| Chair: | Chris Edwards |
| Contact for Meeting: | Lydia George: lydia.george@nhs.net / Wendy Commons: wcommons@nhs.net |

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| Apologies: | Richard Jenkins, Chief Executive, TRFT Kathryn Singh, Chief Executive, RDaSH Dr Neil Thorman, Primary Care Rep, Rotherham PC Leadership Group |
| Conflicts of Interest: | General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda. |
| Quoracy: | No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member |

Members Present:

Chris Edwards (**CE**), (Chair), Executive Place Director – Rotherham Place, NHS South Yorkshire Integrated Care Board (ICB)
Wendy Allott (**WA**), Chief Financial Officer – Rotherham, NHS South Yorkshire ICB
Ian Atkinson (**IA**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB
Sue Cassin (**SC**), Chief Nurse - Rotherham Place, NHS South Yorkshire ICB
Dr Jason Page (**JP**), Medical Director, NHS South Yorkshire ICB

Participants:

Sharon Kemp (**SK**), Chief Executive, Rotherham Metropolitan Borough Council
Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham
Ben Anderson (**BA**), Director of Public Health, Rotherham Metropolitan Borough Council
Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust
Dr Anand Barmade (**AB**), Medical Director, Connect Healthcare Rotherham
Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB
Gordon Laidlaw (**GL**), Head of Communications, Rotherham, NHS South Yorkshire ICB
Jacqui Tuffnell (**JTu**), Head of Commissioning, NHS South Yorkshire ICB
Claire Smith (**CS**), Head of Commissioning, NHS South Yorkshire ICB
Julie Thornton (**JTh**), Care Group Director, Rotherham, Doncaster & South Humber NHS Foundation Trust

In Attendance:

Wendy Commons, ICP Support - Rotherham, NHS South Yorkshire ICB

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| Item Number | Discussion Items |
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| 1 | <p>Lung Health Checks</p> |
| | <p>Dr Jason Page updated members on the targeted lung health checks that are being rolled out in Rotherham. These are aimed at anyone who has ever smoked and is between the ages of 55-74 years of age which is around 26,000 people in Rotherham. It is anticipated that around 12,000 checks will be undertaken commencing in early November 2022. Phase 1 will be to Rotherham Central North and Wentworth followed in 2023 by Health Village, Maltby/Wickersley, Rother Valley South and Raven.</p> <p>Eligible patients will be invited and communications will be planned locally to raise awareness of the programme and target underrepresented groups. A mobile CT truck will be sited at Parkgate, a convenient central location with free parking and easy access to public transport links, although some patients may need support to participate. Any abnormal findings will be reviewed and the patient referred onto the relevant secondary care pathway.</p> <p>Members thanked JP a for the presentation and welcomed the approach. JP a is liaising with GL on the communications required. Place Board asked JP a to provide an update on progress in six months' time. Comms are planned locally.</p> <p style="text-align: right;">Action: JP a/LG for agenda</p> |
| 2 | <p>Update on Primary Care Estate</p> |
| | <p>Jacqui Tuffnell gave an update on the developments in Rotherham which included a 6000-patient new medical centre at Waverley which will be provided by The Gate. The head lease will be held by RMBC. The Outline business case has been submitted to NHS England and the full business case will be submitted in November 2022. If approved work will commence on site in January 2023 with completion expected in December 2023 for opening in January 2024.</p> <p>Members were also informed of the expansion of Broom Lane Medical Centre to upgrade the building so that it is more fit for purpose and provide an additional eleven clinical rooms.</p> <p>Other developments include the conversion of ex-pharmacy space at the Village Surgery, Thurcroft into new consultation rooms to be completed in April 2022 and the extension of the Greasbrough practice to support additional roles in PCNs and the primary care provision required for new housing developments.</p> <p>Discussions are also taking place to find suitable solutions for GP sites on Wickersley roundabout which are no longer fit for purpose. Appropriate engagement will be undertaken with the local community.</p> <p>Rotherham Primary Care Networks are working on their estates strategies and identifying priority areas to take account of around 120 additional roles in place and the request for services to be held in practices.</p> <p>Place Board noted the excellent partnership working on estate utilisation, thanked JT u for the update and looked forward to being briefed on progress going forward.</p> |

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| 3 | Update on ICB Planning |
| <p>IA described the approach to the ICB strategic plan, a 5-year plan which Place Board will receive to review and align with place delivery.</p> <p>A time out has been planned to look at the architecture around the ICB plan which we should expect to receive by the end of March 2023.</p> <p>The NHS England Operating framework which sets out the Government's delivery plan for the NHS is also expected to be published imminently.</p> | |
| 4 | Rotherham Place Performance Report |
| <p>IA presented the new Rotherham Place performance report which it was noted is work in progress. From November it will have a different look as it is revised to align with South Yorkshire reporting. NHS England has introduced 18 new key performance indicators around integrated urgent care which will also be incorporated.</p> <p>Cancer remains a challenge and there is further work to be done on diagnostics. To provide assurance, the Rotherham Place Leadership Team have committed to undertake target performance discussions on a monthly basis and will be reviewing the position in detail.</p> <p>The referral to treatment (RTT) standard (92%) had not been met in August at 70.6%, a drop from the 72.9% July position. RTT is a concern across the South Yorkshire system, with 468 people who have been waiting for treating over 52 weeks, although it was noted that none of these were for The Rotherham NHS Foundation Trust.</p> <p>Discussion followed about what impact the rising numbers of covid and staff fatigue will have on TRFT's recovery. Waits have increased significantly but Rotherham is in a comparatively good position against the national position.</p> <p>It was acknowledged that the mortality ratio, which had previously been an area of concern for Rotherham was not included in the report. Although the position has improved, SC will consider whether to include mortality data in the quality assurance report.</p> <p style="text-align: right;">Action: SC</p> <p>Members noted the performance position.</p> | |
| 5 | Minutes and Action Log from 14 September 2022 Meeting |
| <p>The minutes from the September meeting were accepted as a true and accurate record. The action log was reviewed and up to date.</p> | |
| 6 | Communication to Partners |
| <p>Lung health checks and Primary Care estates presentations and the place performance report will be sent to Members to share within their own organisations.</p> <p style="text-align: right;">Action: GL</p> | |
| 7 | Risks and Items for Escalation |
| <p>None noted.</p> | |

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| 8 | Future Agenda Items: |
| Future Agenda Items <ul style="list-style-type: none">– Rotherham Place Agreement & Place Board ToR sign off– Medicines Management Annual Report– Cost of Living Update (Nov) Standing Items <ul style="list-style-type: none">– Rotherham Place Performance Report | |
| 9 | Date of Next Meeting |
| The next meeting will be held on Wednesday 16 November 2022 at 10.15am. | |

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Membership

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| Chris Edwards (Joint Chair) | Executive Place Director/Deputy Chief Executive, ICB | NHS South Yorkshire Integrated Care Board |
| Wendy Allott | Chief Finance Officer, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Ian Atkinson | Deputy Place Director, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Sue Cassin | Chief Nurse, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Dr Jason Page | Medical Director, Rotherham Place | NHS South Yorkshire Integrated Care Board |
| Shahida Siddique | Independent Non-Executive Member | NHS South Yorkshire Integrated Care Board |

Participants

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| Ben Anderson | Director of Public Health | Rotherham Metropolitan Borough Council |
| Shafiq Hussain | Chief Executive | Voluntary Action Rotherham |
| Richard Jenkins | Chief Executive | The Rotherham NHS Foundation Trust (TRFT) |
| Sharon Kemp | Chief Executive | Rotherham Metropolitan Borough Council |
| Cllr David Roche | Joint Chair | Rotherham Health and Wellbeing Board |
| Kathryn Singh | Chief Executive | Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) |
| Dr Neil Thorman | Primary Care Representative | Rotherham Primary Care Leadership Group |
| Dr Anand Barmade | Medical Director | Connect Healthcare Rotherham |
| Michael Wright | Deputy Chief Executive | The Rotherham NHS Foundation Trust |